

Super Light Logistics

<https://superlightmm.com/job/1274/>

DC Supervisor Male/Female (2) Posts

Description

- Supervises inbound, outbound and deliveries to ensure stock accuracy and to minimize stock damages
- Receiving goods in terms of arranging storing space, getting delivery note and updating data on Microsoft Excel and ERP system.
- Ensuring materials & tools to be in good condition for using, receiving good quality materials/products.
- Supervising Loading team with safety and efficiency as priority and to improve of KPI.
- Ensure all procedures/Work instructions are properly documented, understood, and apply.
- Maintain good housekeeping practices in all warehouse controlled areas and surrounding areas.
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- Managing inventory accuracy through monitoring of daily warehouse activities, cycle counts, stock takes and audit.
- Cooperating and relation with transportation department, third party transport and related department.
- Delivering exact quantity on time based on requirements.

Qualifications

- Bachelor's of Degree
- Certificate or Diploma for Logistics
- Able to speak in English
- Age 25-35
- At least 3yr experience in related Field.
- Good Communication Skill, Strong Leadership Skill

Contacts

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Hiring organization

Super Light Logistics

Employment Type

Full Time

Industry

Logistics

Job Location

No (353) , Room -403, 4th Floor,Thein Phyu Road. Mingalar Taung Nyunt Township , Yangon ,Myanmar., Mingalar Taung Nyunt Township., Yangon

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April 9, 2019